DORNA CASKIE, PMP

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Objective	To find a position where I can use my project management, business analysis, and general communications experience in a software development or other project-oriented organization.
Major achievements:	• Delivered key music projects for Nokia mobile phones and companion PC products, working both remotely with subcontractors (spread across 15 time zones) as well as on the ground (in the United States, Canada, Finland, the United Kingdom, Germany, Sweden, Japan, and the Ukraine). • "Harvested" internal network management technology at Cabletron Systems and delivered components to support a new business model, including product packaging, end user documentation, and partner training for companies that included Microsoft and Nortel. • While a software section manager (R&D) at Wang Laboratories, my group had a 90% "ship rate" for projects delivered into the hands of internal and external customers. • Author/editor of "Transition to Open Systems", a major software architecture and marketing paper that served as the blueprint for Wang's survival beyond minicomputers. • Established my own business to support off-shore consulting and event management, including the Clan MacLeod Parliaments in 2006 and 2010. • For the Town of Groveland, Massachusetts: led successful effort to acquire $1M conservation property, writer/editor of town's Community Action Statement, volunteer treasurer/clerk of the Groveland Conservation Commission, supervised 4 Eagle Scout projects. • Volunteered as officer and program manager for Mass Bay PMI (recording secretary) and several Scottish heritage societies. • Published non-fiction books, "Excelsior 1919", based on the diary of my grandfather, Captain John Rippey Litchfield, USN (2007); and "The Singing Brook Farm Eating Book" (2008).
Skills:	• Project Management Professional (PMP), extensive Project Management experience and training in tools and process development. • Excellent written and oral communication skills (documents, presentations, website content). • Experience in developing and deploying software product creation processes, working in highly structured internal engineering environments, and "triaging" troubled projects. • Significant accomplishments as a software engineer, architect, and team leader. • An "inspiring people manager", successful in situations requiring significant travel.

Work experience:

Dates	Organization	Details
04/12 - present	**Creative Haverhill**	• Digital media support (Facebook, Twitter, e-campaigns) • Retail "pop up" and other art stores
08/11 - present	**Veasey Memorial Park**	• Business, cultural, and family event management (develop, book, support) • Accounting and facilities coodination
09/05 - present	**Gird Solutions** (sole proprietorship)	• Small software start-up consulting and support • Event and project management • Free-lance writer and publisher (various)
07/97 - 09/05	**Nokia, Inc.**	• Software project management • Competitive analysis • Managed small advanced engineering laboratory
08/94 - 05/97	**Cabletron Systems**	• Product/project management in the software engineering division • Custom SDK and simulation technology for use by cross-functional organizations
07/83 - 08/94	**Wang Laboratories**	• Software architecture and project management • Software processes and quality methods development and deployment • Marketing communications
09/77 - 07/83	**Honeywell Information Systems**	• Software development • Software team lead and project management
06/76 - 09/77	**Omega Press** (Philadelphia)	• Print production and graphic arts • Small business management
01/73 - 06/76	**University of Pennsylvania**	• ARPA grant administration • Student computer center operations

Education:	• Boston University, University of Pennsylvania, Northfield School for Girls ("with honor")
References:	Written references available at http://www.dornacaskie.com , verbal ones arranged on request.